



# **BURNABY NORTH SECONDARY SCHOOL**

## **“EXCELLENCE, DISCOVERY, SERVICE”**

Our aim is for students to have a safe and successful school year. We would like to develop a strong partnership with you to help your teen focus on learning and being positively involved in the school. Please review the general information reminders and student responsibilities and conduct reminders with your teenagers to prepare for the year. The Student Agenda Planner and School App are additional sources of information about Burnaby North.

### **General Information**

#### **School Fees**

- **Fees will be collected online using our School Cash Online system. Instructions as well as a link on how to access the School Cash Online is available to you on our school website (<https://north.burnabyschools.ca>). You may also visit the site directly at <https://burnaby.schoolcashonline>**
- The basic School Activity Fee for all grades is \$30.00.
- The Graduation Dinner/Dance fee is \$125.00.
- The School Leaving Ceremony for Grade 12's is \$80.00 (which includes an academic cap, gown and two tickets).
- The Dry After Grad fee is \$45.00.
- The Student Yearbook is \$65.00

#### **Agenda Planners / School App:**

- The **MyBNSS** School App (Android and iPhone) can be downloaded free from the App Store. The app will give our students agenda planning capabilities. *(Some printed agendas will still be available on a first come/first serve basis - with paid activity fee receipt)*
- The app allows students, staff and parents to stay connected with “PUSH” notifications of any important class/school information.

#### **Lockers and locks / Online Process:**

- **Students can access the new online application to select their locker. For instructions - GO TO: <https://bns.lockerassignment.com/>.**
- All lockers come with a lock. The lock and locker belong to the school and are assigned to students to use during the school year.
- Students may be required to share lockers. Each student is responsible for keeping the assigned school locker in good condition. Damage or graffiti to the lockers may lead to the loss of the use of a locker.
- Students should always keep lockers secured and should not share lock combinations with anyone other than their locker partner.
- Parents and students are reminded that lockers are provided with no expectation of privacy regarding the contents. In addition, neither the Burnaby School Board nor the School has insurance to cover lost or stolen items.

#### **Locks:**

- Students should have their own lock for PE lockers.
- Locks can be purchased from the office, room 114 for \$9.00 each (including tax).

#### **Textbooks**

- Subject teachers will issue textbooks during class time. They are issued free of charge. A charge is made when textbooks are lost or damaged.

#### **Please note:**

- Students must return the same book they were issued by their teacher.
- Students who lose a text will be required to pay the full replacement cost of the book.
- Students who return texts that have been damaged will be charged the full replacement cost.



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### **Course Changes**

- Priority will be given to new registrations and to students who need courses to meet graduation requirements, complete timetables, and correct errors.
- Students are to attend all classes as shown on their timetable. Any changes require an appointment with the counsellor.

### **Student ID Cards**

- Student photos will be taken on **Thursday, September 19<sup>th</sup>**.
- Photo retakes will be on **Wednesday, October 16<sup>th</sup>**.
- Photo packages can be ordered from the photographer.
- Student ID cards will be issued following photo day, when they become available from the photographer.

### **Attendance**

- All students are required to attend all of their classes during the school year.

### **Punctuality**

- All students are expected to move to class when the warning bell rings. Students are to be seated in their classes when the final bell for class rings. Between the 3<sup>rd</sup> and 4<sup>th</sup> blocks each day, there is no break. Students are to move immediately to their last class of the day.

### **Absences**

- Attendance is recorded in tutorials and in each subject class.
- When a student is absent a parent/guardian must phone the school and leave a message with the receptionist.
- Upon return to school students must submit a note stating the dates and reason for the absence.
- The note must be shown to, and signed by, each subject teacher and then taken by the student to the Attendance Clerk in Room 115.
- It is the student's responsibility to make up work missed during an absence.

### **Non-Emergency Phone Calls to Schools (dentist, doctor, hair appointments)**

- Non-emergency phone calls to the school office asking for contact with students will not be accepted. Our aim is to keep interruptions to instruction to a minimum so that we may focus on student learning.

### **Cafeteria Service**

- Will be available in the north and south building cafeterias starting **Wednesday, September 4<sup>th</sup>**.

### **Success Program**

- Runs from 3:15 pm – 4:00 pm, Monday through Thursday in the Connect Room
- Teachers from our Learning Support Services Department, along with a number of Peer Tutors, will be available to assist students with homework, tests, or assignments.
- Students may choose to go for help or may be assigned by their teacher to the Success Program to help them catch up missed work assignments, class work, and/or write tests.

### **Tutorial Time**

- Sessions have been scheduled throughout the year from October to April.
- Sessions run from 8:45 am – 9:30 am on Wednesdays (see school calendar).
- Tutorial sessions provide time for students to get help with and work on core academic subjects and read to develop stronger literacy skills.



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### **Student Responsibilities and Conduct Reminders**

- Burnaby North is a community that values learning and teaching in a safe, caring and positive climate. The rights and freedoms of individuals are balanced with the collective well-being of all members of the school community. Members of the school community should behave in a way that is not distracting to the learning and well-being of others. All students are asked to follow the district code of conduct (see agenda planner and App).

### **Electronic Devices**

- Please refer to the District Technologies and Information Systems' Digital Responsibility Guidelines for Students (see agenda planner and App).

### **Internet Use**

- Access to the Internet is for educational and research purposes. Inappropriate use of the internet, including the violation of classroom and district rules, is subject to loss of network privileges and other District disciplinary actions. It is the user's responsibility not to initiate access to inappropriate or offensive material. The use of the Internet is a privilege, not a right.

### **No Smoking/No Vaping**

- All students are actively encouraged to make healthy lifestyle choices. Smoking/vaping is not permitted on the property of Burnaby North.